

# Kiewa Valley Ski Club, 5 Falls Creek Rd, Falls Creek Vic 3699

## Accommodation Requests and Bookings valid from 01/04/2016

*Note: Members who have monies owing to the Club are not eligible to use any KVSC facilities.*

### Seasons and rates

- Winter season begins on the Friday at the commencement of the Queen's Birthday long weekend in June. The winter season will close when advertised by Falls Creek Resort Management.
- All other times of the year are considered summer season.
- Accommodation rates are as published on the KVSC website at [www.kvsc.com.au](http://www.kvsc.com.au).

### Travel Insurance

- **Members and guests should give consideration to travel insurance to cover their losses should they cancel a booking.**

### Accommodation Request forms

- **Accommodation inquiries can be made by email to the Booking Officer [kvsc.booking@gmail.com](mailto:kvsc.booking@gmail.com).**
- All bookings are to be made on a current Accommodation Request form which is available from the Booking Officer or may be downloaded from the KVSC website at [www.kvsc.com.au](http://www.kvsc.com.au).
- 'Home-made' request forms or other formats are not acceptable
- All payments to be advised by email to booking officer at [kvsc.booking@gmail.com](mailto:kvsc.booking@gmail.com)
- Payments are to be made into : **KVSC Pty Ltd Westpac Albury BSB 032 736 Account 131114** in the name of **the member and indicate the dates booked**

### Summer season

- Accommodation inquiries for the current summer can be made at any time by email to the Booking Officer [kvsc.booking@gmail.com](mailto:kvsc.booking@gmail.com).
- A fully completed Accommodation Request form is to be submitted, accompanied by payment for the booking.
- Payments by direct deposit are to be made in the name of the member and indicate the dates booked.
- Bookings for accommodation are to be finalised by payment of the full fee 21 days prior to the date of arrival.
- Requests for refunds must be made in writing to the Booking Officer.
- Refunds are made only at the discretion of the Board of Directors.

### Winter season

- **Accommodation requests for Winter Season & following summer period and Easter, will be opened by email from 1<sup>st</sup> April each year.**
- Allocation of beds and rooms will be made based on the details supplied on the Accommodation Request form. In this process, members take preference over guests for beds and particular emphasis will be placed on fully utilizing the lodge throughout the season.
- Members will be then advised around April 15<sup>th</sup> of the success of their request.
- A booking will not become effective until the deposit is paid. This payment is non-refundable.
- Members will have 7 days to confirm the booking by payment of \$15/bed/night deposit. If deposit is not received into KVSC account within 7 days, beds automatically become available for other member and guest bookings.
- Bookings for accommodation are to be finalised by payment of the full fee 28 days prior to the date of arrival.
- Requests for refunds must be made in writing to the Booking Officer.
- Refunds are made only at the discretion of the Board of Directors.

### Guests

- Guest bookings will only be accepted from a sponsoring member.
- The sponsoring member is responsible for all payments and communication regarding the booking.
- The sponsoring member must ensure that their guests are aware of and abide by the family friendly and inclusive ethos of the Club.
- The sponsoring member must accompany their guests for the duration of their stay, or arrange for another member to accept this responsibility.
- The Booking Officer is to be advised of any alternative arrangements involving guests before they are made.

### Change-over

- Move in: Only after 2.00pm, keeping out of the way of the departing group.
- Moving out: Rooms vacated by 12.00pm. Lodge fully cleaned, ready to depart before 2.00pm.

## Accommodation Request

*Note: Members who have monies owing to the Club are not eligible to use any KVSC facilities.*



2 5										
2 6										
<b>TOTAL</b>										

**Member to complete summary below:**

<b>A - Total of Booking</b>	<b>B - Deposit paid</b>	<b>C - Balance owing</b>	<b>Date to be paid</b>

<b>Member:</b>	
<b>Email:</b>	
<b>Phone:</b>	
<b>Mobile:</b>	

Please submit separate booking form for each booking request. If changes are made, please re-submit new booking form with up to date details. Many thanks.