



Kiewa Valley Ski Club Booking Guidelines – updated March 2026

1. Members with monies owing to KVSC Pty Ltd are not eligible to use the Club's facilities.
2. Booking requests for the current year's Winter Season and all Summer Season bookings – including Easter of the following year - open on April 1st each year.
3. To be considered in the initial round of Winter booking requests, completed booking forms must be received by the booking officer by April 1st. These bookings are assessed equally.
4. Requests received after April 1st will not be considered until the initial round are allocated. They will then be considered and allocated in order of receipt.
5. Winter Shoulder Season and Winter Peak Season dates will be determined each year and detailed on the current year's booking form.
6. All bookings must be made by a member.
7. Members are to accompany their guests and are responsible for 'inducting' the guest into Lodge life and responsibilities. If Members cannot accompany guests, they must contact the Booking Officer ASAP to negotiate another Member to act as 'host' to the guests.
8. All requests for bookings are to be submitted on a completed KVSC Booking form and sent to KVSC.booking@gmail.com. The booking form is available from the booking officer.
9. Strictly one booking per form. Extra nights require a new booking form.
10. Once a booking has been received and accepted, the Member will be notified by email and an invoice will be sent to the member.
11. Payments for bookings MUST be made by a member into the KVSC Pty Ltd bank account. Details are on the invoice. Use invoice number as payment reference.
12. Bookings are not confirmed until a non-refundable deposit of \$15 per bed per night has been received.
13. Payment for accommodation must be finalised 4 weeks (28 days) prior to the arrival date. Failure to do so may forfeit a booking. If a booking request is made within 28 days of arrival date, full payment is required within 7 days or prior to arrival, whichever is the sooner date.
14. Members with children in high school years 11 and 12 may be given preference in school holiday periods at the discretion of the Board.
15. If booking requests exceed the available beds, Members always take precedence over guests.
16. While the Booking Officer strives to meet the requests of members and their guests, during peak school holiday periods and mid-winter weekends, not all requests can be met. When allocating beds for these high demand times, the Booking Office will seek direction from the Board on how to fairly meet the demand. If a Member has previously agreed to change their booking to accommodate another Member's request, they may be given booking preference the following year if beds are limited.
17. Refunds for cancelled bookings are at the discretion of the Board. Full refunds for bookings cancelled due to communicable diseases i.e. Covid, Influenza, gastro-like illness, are supported by the Board.
18. Requests for special consideration for a booking, for refunds, or to make a complaint, submit in writing and send to the Board at kvsc.secretary1@gmail.com with a copy to kvsc.booking@gmail.com
19. Incomplete or incorrect booking forms will be returned and not processed until completed and / or corrected.